

**League of Women Voters COD
Observers Report**

Board meeting attended: Board of Trustees

Date and Location of meeting: 16 March 2017, SSC-2200

Meeting started: 7:05 pm

Meeting adjourned: 7:50pm

League Observer(s): Jan Dorner & Sue Khalaieff

Board Members/Trustees present (P) not present (NP) tardy (T):

 P Deanne Mazzochi Board Chairman

 P David Olsen Board Vice Chairman

 P Frank Napolitano Board Secretary

 P Charles Bernstein

 P Erin Birt

 NP Dianne McGuire

 P Joseph C. Wozniak

 P Luzelena Escamilla Student Member

Estimated Number Attending (excluding Board and Staff): 20

Meetings are Streamed and Archived at:

http://www.cod.edu/multimedia_services/botmedia.aspx

Agenda can be found at:

http://www.cod.edu/about/board_of_trustees/pdf/agendas/2017/2017march16_agenda.pdf

PUBLIC COMMENT:

1. Richard Jarman, COD Faculty Association President, stated that with the tuition rate to be decided tonight, he would endorse maintaining the current rate. He believes that reserves are too high and the current rate may require dipping into the reserves

2. Jackie McGrath, Vice President of the COD Faculty Association, spoke to congratulate the faculty who were granted sabbatical and to celebrate the amended intergovernmental agreement with the Village of Glen Ellyn.
3. Paul LaFort spoke about the end of Trustees McGuire and Birt's terms. He complained about Birt's attendance and McGuire's "confrontational issues."

REPORTS (board members, staff, administrators)

1. Chairman's Report – chairman Mazzochi reported that she has been working on coming up with dates for training sessions and Board retreat.
2. Student Trustee's Report – Current Student Trustee asked the current Student Leadership Council President to speak. She told of the SLC leadership polling students about a possible tuition increase. Most understood and most are in favor of tuition remaining the same. The SLC President also announced the newly elected SLC President, Vice President and Student Trustee. Anthony Walter, Student Trustee; Sophia Khan, President; George Becker, Vice President.
3. President's Report – Dr. Rondeau asked that #11, the Intergovernmental Agreement with Village of Glen Ellyn be discussed during her report. The Glen Ellyn Mayor was present and thanked the Board and Administration that had come to compromise and set an example. He said that Glen Ellyn will continue to "earn your respect."
4. Academic Committee Report – It was reported that this committee met concerning the Human Resource Management Certificate. No quorum was present, but the issue was thoroughly discussed, and feedback was emailed from absent members. They were all satisfied with this. Next meeting 4/20 at 3:00 pm.
5. Budget Committee Report – This committee discussed the IT and Construction plans. Next meeting 4/20 at 4:30 pm.

PRESENTATIONS

Board Secretary, Frank Napolitano, presented his attendance to the Association of Community College Trustees (ACCT) in Washington D.C. They advocated for

- Year-round Pell grants
- 14 full time semesters of Pell grants and
- Providing Pell grants for those in a work-study program, especially for targeted jobs that are needed for current work force.

He and Dr. Rondeau met with Senators Durbin and Duckworth about the Pell grants and also

- Community college to workforce grants with the Dept of Labor
- Align skills learned in the military with real world jobs
- And the Pell Grant issues, above.

The final keynote speaker was newly appointed Secretary of Education, Betsy DeVos. She said community colleges are student focused and student centered. She said she would advocate for the Higher Education Act, Perkins Act and Year-Round Pell Grants.

INFORMATION ITEMS:

1. Personnel Items (Ten appointments, six promotions/transfers, three resignations/terminations.)
2. Financial Statements

3. Gifts & Grants Report
4. Change Orders
5. Monthly Construction Update
6. Affirmative Action Plan
7. Food Service Venue to Service Campus Buildings West of Lambert Road
8. Sabbatical and One Semester Non-Teaching Assignment Leaves for the 2017-2018 Academic Year
9. Board Policy for 1st Reading:
 - a. Policy No. 5-185: Board Representatives at Bid Openings – The Board had a brief discussion about this with Trustee Olsen saying it was a good idea.

CONSENT AGENDA: Motion carried, 6 yes, 0 no, 1 student yes, 1 absent

- a. Pulled, see below
- b. Approval of Human Resource Management Certificate (9-hr credit program)
- c. General Contractor for PE Switchgear Room Drainage Improvements Project (Groundwater has leaked into the underground electrical switchgear equipment room serving PE building and athletic fields. Projected budget to solve this problem is \$150,000 to Expedial Construction Corp.)
- d. Physical Education Center (PEC) Switchgear Re-roof (\$54,600 to M. Cannon Roofing.)
- e. TouchNet Contract Addendum for Credit Card Swipe Devices and Services (Upgrading credit card readers to be “chip-ready.” The possible liability to NOT convert could be \$40,000/year. This will cost COD \$33,625)
- f. Board Policy 10-45: Budget Transfers – 2nd Reading (Added a definition for “cabinet officer.”)
- g. Contractor for SSG Miller and Student Honorariums (\$51,500 to Perkins & Will for graphic design services in the Homeland Security Ed Center for honorariums to Staff Sergeant Miller and for fallen COD students of the Fire Science and SLEA programs or members of the Armed Forces.)
- h. General Contractor for Drainage Improvements at College Road Berm (\$78,000 to Performance Construction & Engineering. About \$9500 could be saved if additional work in the first parking lot approximately 20 ft from the entry lane is not needed.)
- i. General Contractor for sidewalk installation between Football and Baseball
 - a. Fields (Concrete sidewalk to replace aggregate walkway between the baseball and football fields. \$50,883 to Professional Paving & Concrete.)
- j. Contract for Graphic Design Firm for Partnership Hall Project (for professional graphic design services consisting of multiple displays along both sides of the SRC second floor corridor. Perkins & Will not to exceed \$113,000.)
- k. AE Services for SRC Skylight Replacement (Replacement skylight in the Student Resource Center above the library. \$30,353 for architectural services to Bailey Edward Architects.)
- l. Reimbursable Expense Form for Expenses Incurred for ACCT Legislative
 - a. Summit (\$1500 to COD trustee/Secretary Frank Napolitano to attend the Association of Community College Trustee Summit in Washington D.C.)

- m. SRC CH-1 Chiller Replacement (\$103,555 to Ideal Heating Co to replace chiller for SRC.)
- n. Consortium Purchase of 24 Leica DM500 Microscopes (for 24 Leica microscopes to replace the oldest ones currently in use. From W. Nushbaum not to exceed \$26,515.20.)
- o. Reimbursable Expenses for President (Reimbursements to Dr. Rondeau for \$1,350.91.)
- p. February 9, 2017 Special Board Meeting Minutes
- q. February 27, 2017 Committee of the Whole Meeting Minutes
- r. February 27, 2017 Special Board Meeting Minutes
- s. Exception to Board of Trustees Policy Concerning Faculty Load Limit (To allow a lecturer to exceed the course load limit under policy 15-355 for academic 2017.)
- t. Personnel Action Items (Hiring of the Dean of Health and Biological Sciences, resignation/terminations of two, and 6 retirees.)
- u. Financial Reports (Treasurer's report, payroll report, accounts payable report, all disbursements excluding payroll, budget transfer report and legal, professional and search fees.)
- v. Approval of Final Settlement Agreement of Elizabeth Anderson v. College of DuPage
- w. Approval of Closed Session Minutes – Confidential for Board Only

Trustee Wozniak pulled the following:

- a. Purchase of Police Vehicle (\$32,722 from Landmark Ford in Springfield) – Trustee Wozniak asked why this purchase wasn't being made in this geographic area. The COD Chief of Police replied they asked two local dealers. One did not supply police cars and the other never sent in a quote. This is from the state consortium. Motion carried, 6 yes, 0 no, 1 student yes, 1 absent

Establishment of Tuition and Fees Effective Fall 2017: None of the current tuition or fee levels are recommended to increase for fall 2017. Motion carried, 6 yes, 0 no, 1 student yes, 1 absent

Approval of Board Policy 15-28: Prohibition of Conflicts of Interest: This policy has been discussed extensively. Motion carried, 5 yes, 1 no (Birt), 1 student yes, 1 absent

Intergovernmental Agreement with Village of Glen Ellyn: An amendment to the Intergovernmental Agreement (IGA) between COD, DuPage County and the Village of Glen Ellyn to return relations between the Village and the College to a more normal state. The Village will resume administrative and regulatory control over the College's Campus as to all matters transferred to the County under the 2012 IGA. This is subject to certain conditions, including limits on the jurisdiction of the Village's Architectural Review Commission and discretion to refer any matter that may fall within the control of the Village to a neutral arbitrator for binding determination. Motion carried, 5 yes, 1 no (Wozniak), 1 student yes, 1 absent

TRUSTEE DISCUSSION

Trustee Olsen stated that while he was in Springfield recently, many have complimented the COD Performance Audit. He said it is up for a national award.

This meeting was Luzelena Escamilla’s last Board of Trustees meeting. She thanked all who helped her understand what was being discussed and decided on.

Chairman Mazzochi congratulated new student trustee and said the Board retreat will probably be the first weekend in May. She also mentioned that the Glen Hansen scholarship fund is still in need of \$5000. A Special Board meeting is scheduled for Monday, 3/20 at noon to “take care of small pieces of business.” The next regular Board meeting will be on Thursday, 4/20 at 7 pm.

Comments/Concerns:

General Features

| | Yes | No | Comments |
|--|-----|----|--------------------------|
| Did the meeting start on time? | | X | Closed session ran long. |
| Were members attentive and prepared? | X | | |
| Were members courteous to each other? | X | | |
| Were members attentive to the publics’ comments? | X | | |
| Was the facility adequate? | X | | |
| Could the audience see and hear? | X | | |
| Were visual aids easily visible to the audience | X | | |
| Were the meeting facilities handicapped accessible | X | | |

FOIA (Complete once, unless information changes.)

Illinois Open Meetings Act requirements

| | Yes | No | Comments |
|---|-----|----|----------|
| Was the agenda posted 48 hours before the meeting? If yes, note where | X | | |

| | | | |
|--|---|---|--------|
| Did the agenda items clearly describe what was to be discussed? | X | | |
| Were background materials made available to the public? | X | | |
| Was there adequate discussion of the issues? | X | | |
| Was there a closed session before, during or after the meeting? | X | | Before |
| If there was a closed meeting, was any action taken after the closed session? If so, what action? | | X | |

Date Submitted: 19 March 2017

By: Jan Dorner & Sue Khalaieff