

**League of Women Voters COD
Observers Report**

Board meeting attended: Regular Board Meeting

Date and Location of meeting: July 19, 2018, Room SSC-2200

Meeting started: 6:10 PM

Meeting adjourned: 7:49 PM

League Observer(s): Di Niesman, by audio-visual recording

Board Members/Trustees present (P) not present (NP) tardy (T):

P__ Deanne Mazzochi, Board Chairman

P__ Frank Napolitano, Board Vice Chairman

P_ Christine Fenne, Board Secretary

P_ Alan Bennett

P__ Charles Bernstein

T__ Daniel Markwell (arrived after initial roll call, but before closed session began)

NP Joseph C. Wozniak

T__ Sonia Paul, Student Trustee (arrived after initial roll call, but before closed session began)

Estimated Number Attending (excluding Board and Staff): Unable to estimate on A/V

Meetings are Streamed and Archived at:

http://www.cod.edu/multimedia_services/botmedia.aspx

Agenda can be found at:

http://www.cod.edu/about/board_of_trustees/pdf/agendas/2018/2018july19_agenda.pdf

4) PUBLIC COMMENT:

Richard Jarman, President COD Faculty Association-He recognized and congratulated Chairman Mazzochi on her appointment as 46th state rep. to General Assembly and commented that she would probably do a great job. He then commented on the Supreme Court ruling on Janus vs. AFSCME and how CODFA will have to deal with the consequences. He was inclined to be more sanguine about the ruling rather than take the NY Times' "crushing defeat for unions" approach. He believes organized labor can promote harmonious relationship with employers. He pointed out the teacher walk-outs and strikes in states with weak unions like Kentucky and Oklahoma. He said CODFA will keep the faith and believes COD has been a beneficiary of a strong faculty organization.

Jackie McGrath, V.P of CODFA-She talked about the common misconception that teachers don't work in the summer. She had a long list of "work" related activities-summer teaching, attending conferences, advising, Pathways working groups. Now, August will set in with all the preparation for the fall semester. Teachers work all summer long.

5) REPORTS (board members, staff, administrators)

a. Chairman's Report – Chairman Mazzochi is working on Board Retreat scheduled for July 28th and expected it to be forward thinking.

b. Student Trustee Report – Sonia Paul reported on a Student Leadership Council meeting of event planning, volunteer opportunities, and a focus on women's empowerment. They hope to bring Girl Scouts to the school and have COD experts on women's issues speak at events. Sonia told how difficult it is for students, especially during school year, to participate in extra-curricular or club activities. She lives 45 minutes away from school, so commute makes it difficult, too. In her capacity as Student Trustee, she has had opportunity to meet with people in various departments at the college and is learning a lot. She said no less than six people defined "closed sessions" even though she hadn't asked about them. The explanations were helpful.

c. President's Report – President Rondeau thanked Sonia for her report and remarked that data shows if students are 'involved' in the school, they stay at the school. She then turned her report over to administrators.

Dr. Brian Caputo, VP Admin & Treasurer announced the 2018 Public Radio News Directors Inc. Award for Best of Sound Category awarded to Gary Zidek, Host and Producer WDCB "The Arts Section"

Dr. Kirk Overstreet, Interim Vice President Academic Affairs, introduced the Mathways Transition Symposium scheduled for July 25th. Nineteen high schools are partnering with COD, after a pilot program at York Township H.S. Students have already enrolled in Mathways Transition as a result of the that pilot. Twelve of the nineteen schools will

have faculty representatives at the symposium along with faculty from COD. There will also be staff from I.T. present. High school students will be able to enroll in Mathways Transition and log into college computer system for class work. Dr. Kirk thanked many people from COD and the high schools involved in creating the curriculum. He mentioned that this program puts COD “ahead of the game” in anticipation of meeting requirements of the POWER ACT* which takes effect in 2019. He believes many community colleges are waiting until 2019 to comply.

6) PRESENTATIONS

Dr. Caputo introduced Rita Kruse, Finance Manager for the City of Geneva and State Representative of the Government Finance Officers Association (GFOA). Ms. Kruse said that COD’s finance department has been recognized with multiple GFOA awards since 1999, but the award they won this year has only been received by five colleges. It is the first time COD received the GFOA Award for Outstanding Achievement in Popular Annual Financial Reporting (PAFR). A PAFR takes difficult to understand reports and creates a reader friendly, transparent financial report.

President Rondeau praised the financial team.

Dr. Caputo then introduced Bruce Schmiedl, Facilities, for the second presentation, an update of the Facilities Master Plan (FMP) for 2018. The last full assessment of facilities was in 2005, with updates in 2010 and 2016. A kick-off meeting took place on June 18, which included presentations to the President’s Cabinet, to an Advisory Committee, and to the Pathways Program. It is very important that there is a parallel process coordinated with Pathways, because the facilities must support Pathways. The power point presentation revealed many committees working collaboratively. Under the umbrella of the FMP Planning Committee is the Executive Committee (President and Cabinet), the Advisory Committee, which is the workhorse of the Planning Committee, and the Pathway Advisory Committee. Concentrating on the Advisory Committee, Mr. Schmiedl described a group that includes deans, faculty, direct student involvement, etc. He said while not everyone has a seat at the table, everyone has a representative at the table. Within the Pathways Advisory Committee, there is a Steering and Advisory Committee. There are a LOT of people involved. There are FMP updates scheduled for September and October Board meetings, a draft by November and wrap up by December meeting. Some of the goals of FMP are to align with strategic initiatives, focus on the customer (students), look to the future (prepare for any seismic shifts), become a benchmark for other community colleges, explore big ideas, look for efficiencies, provide excellent instruction, on-going training, and re-skilling. The planning will be all about engagement. The committees plan to listen, analyze what they hear, hold focus groups and workshops. At the June 18th kick-off meeting, they had three exercises. They had a map of college and asked participants to point out places they liked and didn’t like on the map. They had a successes/challenges exercise. They also conducted a keep/toss/create survey. Mr. Schmiedl then asked for questions.

Trustee Bennett asked about outside consultants, and Mr. Schmiedl confirmed that Perkins & Will had been hired. Firm has in house planners and will bring in civil engineers and transportation experts when necessary. Trustee Bennett requested a spec sheet on services to be provided be given to the Board..

Chairman Mazzochi asked about what the keep/toss/create exercise revealed. Mr. Schmiedl replied that interestingly some things fell in both keep and toss category, but there were more keeps than tosses. Keep- campus central, green spaces, gathering spaces (create more). Toss- replace some traditional classrooms with active learning environments, break the isolation between the divided east and west campuses.

Trustee Fenne asked whether final Facilities Master Plan would have priorities and timelines. Answer- the Executive Committee will be kept apprised of FMP to make sure it aligns with the Strategic Long Range Plan.

Dr. Rondeau wanted to know who was involved in exercises on the 18th. Answer – there was support from faculty and every constituent group. For example, someone from athletics was present. Members of the various committees are selected on their ability to play a key role in reaching out to the people they represent. They can't just show up for the meetings. The FMP Committee wants to drive the message down through the teams to get their input.

Dr. Rondeau then explained that the FMP is used as a reference point and is a dynamic, not static plan, unlike the Strategic Long Range Plan (SLRP), which is cast in stone.

Also, there will be a College Facility Analysis to identify where strengths and weaknesses are currently. This presentation with Q&A lasted 25 minutes and was the bulk of the meeting.

7) INFORMATION ITEMS

- a. Personnel Items
- b. Financial Statements
- c. Gifts & Grants Report
- d. Construction Change Orders
- e. Monthly Construction Update

No discussion

8) CONSENT AGENDA

- a. FY19 Paper for College-wide Use
- b. Construction Change Orders
- c. Automotive Parts Spend for Instructional and Resale Supplies
- d. eProcurement System
- e. FY19 Contract Extension with Travis Linderman, serving as Managing Director, Innovation DuPage
- f. Cable, On Demand and Streaming TV Advertising

- g. Surveillance Cameras – Information Technology Replacement Plan
- h. Disposal of College property with an estimated fair value exceeding \$25,000
- i. FY19 Compensation for Non-union, adjunct teaching faculty credit assignments, Part-time librarians, non-credit, non-classroom oriented assignments
- j. Reimbursement Expenses for Dr. Ann Rondeau
- k. Minutes of the June 21, 2018 Regular Board Meeting & Public Hearing of the FY2019 Budget
- l. Personnel Action Items
- m. Financial Reports

Trustee Bennett moved and Trustee Blackwell seconded to approve consent agenda items 8a through 8m. No items were pulled for discussion. Motion passed unanimously

9) Approval AlphaGraphics Wheaton Financial Reports

Trustee Napolitano moved and Trustee Blackwell seconded to approve the financial reports from AlphaGraphics Wheaton. Trustee Fenne abstained from voting and the motion passed.

10) TRUSTEE DISCUSSION

Chairman Mazzochi noted that she met an 8th grade teacher from Clarendon Hills who was excited about the Mathway Transitions program. Her junior high students were already looking forward to enrolling when they entered high school.

11) CALENDAR DATES / *Campus Events*

Saturday, July 28, 2018: Board Retreat & Special Board Meeting @ 10:00 a.m. – SSC-2200

Thursday, August 16, 2018: Regular Board Meeting @ 6:00 p.m. – SSC-2200

Comments/Concerns: *I tried to find out what the POWER ACT is without success. I think it must be IL legislation for community colleges, possibly mandating increased STEM curricula, but I wasn't able to confirm that.

General Features

	Yes	No	Comments
Did the meeting start on time?		X	10 minutes late
Were members attentive and prepared?	X		
Were members courteous to each other?	X		

Were members attentive to the public's comments?	X		
Was the facility adequate?	X		
Could the audience see and hear?	X		
Were visual aids easily visible to the audience	X		
Were the meeting facilities handicapped accessible	X		

FOIA (Complete once, unless information changes.)

Illinois Open Meetings Act requirements

	Yes	No	Comments
Was the agenda posted 48 hours before the meeting? If yes, note where	X		
Did the agenda items clearly describe what was to be discussed?	X		
Were background materials made available to the public?	X		
Was there adequate discussion of the issues?			
Was there a closed session before, during or after the meeting?	X		Closed session 6:10pm-7:00pm No closed session after open meeting, which was adjourned at 7:49 PM
If there was a closed meeting, was any action taken after the closed session? If so, what action?	X		Votes on Consent Agenda and AlphaGraphics were taken after early closed meeting.

Date Submitted: August 3, 2018 **By:** Diane Niesman