

**League of Women Voters COD
Observers Report**

Board meeting attended: Board of Trustees

Date and Location of meeting: 21 Sept. 2017, SSC-2200

Meeting started: 7:07 pm

Meeting adjourned: 9:29 pm

League Observer(s): Jan Dorner

Board Members/Trustees present (P) not present (NP) tardy (T):

 P Deanne Mazzochi Board Chairman

 P Frank Napolitano Board Vice Chairman

 P Christine Fenne Board Secretary

 P Charles Bernstein

 P Alan Bennett

 P Daniel Markwell

 P Joseph C. Wozniak

 P Anthony Walker Student Member

Estimated Number Attending (excluding Board and Staff): 20

Meetings are Streamed and Archived at:

http://www.cod.edu/multimedia_services/botmedia.aspx

Agenda can be found at:

http://www.cod.edu/about/board_of_trustees/pdf/packets/2017/2017sept21_packet.pdf

PUBLIC COMMENT:

1. Cheryl Baundbach-Caplan – President of the COD Adjunct Association liked the collaboration that happened this spring and hoped that it will continue. There are some limitations, specifically technology. She thanked the Board for approving their contract this August. She hopes that the PACE survey comments are not thought of as complaints.

2. Tim Clifford – Thanks Chairman Mazzochi for her letter concerning the Board rejection of the histories and humanities teachers. He specifically referenced Mazzochi’s comment about moving forward, but there was one question left unanswered, “How can we avoid having the Board reject a candidate?”
3. Sam Mitrani continued with the same concern as Mr. Clifford, those involved in the interviews of the histories and humanities candidates do not know why the Board rejected the candidates and how to avoid this in the future. Mr. Mitrani quoted from Ms. Mazzochi’s campaign for her current position that she wanted transparency and openness at the school. She needs to follow through on this.
4. Richard Jarman, COD Faculty Association President spoke of the imminent retirement of Glenn Hansen. Dr. Jarman praised Professor Hansen, who until recently had been in leadership of the Faculty group. He spoke about the balance between the Board and the Administration.
5. Jackie McGrath, COD Faculty Association Vice President, congratulated Glenn Hansen on his retirement. She also praised the recent training between the COD administration and faculty leadership. She hoped that the agreement to implement some of what was discussed happens.

REPORTS (board members, staff, administrators)

- a. Chairman’s Report – Chairman Mazzochi
 - also spoke about Glenn Hansen’s retirement and will be sorry to his passion leave.
 - She has received feedback on committees, which include changing scope and combining committees, so she still would like to speak to some others before announcing the change in committee structure.
 - Participated in the questioning from the Higher Learning Commission. The questions were tough.
 - Congrats to Wendy Parks. (Director of Public Relations and Communications at College of DuPage)
- b. Student Trustee’s Report – Anthony Walker, Student Trustee mentioned that scholarships are now available and he would be encouraging all to apply. There are many available requiring very little effort to apply.
- c. President’s Report – Dr. Rondeau
 - Spoke of the Chicago Arts Magazine “Clef Notes,” which had Conductor Lidiya Yankovskaya on the cover and had an article “The Mac at 30.”
 - Also thanked Glenn Hansen
 - Spoke of a “universal” agreement, partially brokered by Regional Superintendent of DuPage County Schools, Dr. Darlene Ruscitti, allowing sharing of student information between High Schools and COD for the benefit of the student.
- d. Academic Committee Report – no report
- e. Budget Committee Report – no report

James Bente V.P. Planning and Institutional Effectiveness and Earl Dowling, V.P. of Student Affairs presented enrollment information under the President’s Report.

- Demographics have High School Seniors in D502 dropping by 5.5% in the last 5 years. This correlates to a drop in enrollment at COD.
- There has been an increase in Hispanic students within those 5 years.

- Illinois has the most students leaving the state for college in the nation. (A net outmigration of about 13,000 as of 2014.) This has to do with more recruitment of those students by colleges and universities of surrounding states.
- For the third year in a row, Illinois has the most residents leaving than any other state.

Trustee Bennett asked to see demographics between day and evening students

PRESENTATIONS

2017 Community College Survey of Student Engagement (CCSSE) – Presented by James Bente, VP Planning & Institutional Effectiveness said that this survey has been given to COD students every 3 years since 2003. The total number of community colleges surveyed was 297, with 25 of those being in the extra large (15,000 Full Time Equivalents +).

- COD rated average for *active and collaborative learning*.
- COD rated below average for *student effort*.
- COD rated below average for *academic challenge*.
- COD rated average for *student-faculty interaction*.
- COD rated below average for *support for learners*.

The Board asked several questions about why these results were received and the administration replied that they still needed to analyze these numbers and come up with some answers/solutions to these issues and would be doing so in the near future.

INFORMATION ITEMS:

- a. Personnel Items – 1 managerial, 15 classified appointments. One transfer. 1 managerial and 6 classified resignations
- b. Financial Statements – Mr. Bennett asked a couple of questions and asked to receive written answers to these questions.
- c. Gifts & Grants Reports
- d. Construction Change Orders
- e. Monthly Construction Update
- f. Illinois Auditor General’s Performance Audit – Recommendation #15 – This recommendation is to “consider establishing a system that prequalifies potential contractors and vendors according to work type and size of project.” Board of Trustees decided that this would serve to limit competition.
- g. Board Policy No. 10-85: Disposal of College Property – 1st Reading – Disposal of obsolete items, if their residual value is less than \$25,000, may be take place with approval of the division V.P. and the V.P. of Administrative Affairs. If greater than \$25,000, approval by the Board of Trustees is needed. Mr. Bennett asked that an additional sentence be added that the Board also receive the disposal method. This amendment to the policy was carried unanimously.

CONSENT AGENDA: Motion for a-b, d-g, i-p carried unanimously.

- a. 2018 Employee Benefits Plan Renewals – 2018 Aggregate costs for COD healthcare insurance plans. \$16,607,000 from various vendors.
- b. Internet Bandwidth Services - #-year agreement for Internet services to Comcast for a total expenditure of \$112,498.20.
- c. TEC Food Service – Construction project to Integral Construction for \$75,032.00 **Mr. Napolitano pulled this from the consent agenda.**

- d. BIC 3401 Renovation – Renovation the Learning Resource Suite to accommodate a recording studio and 2 new study rooms. \$47,950 to JMA Construction.
- e. Computer and Equipment Purchases for the FY18 IT Faculty Replacement Plan - \$44,520 from Riverside Technologies.
- f. IT Replacement Plan – AV Equipment - \$12,430.76 from Signal Perfection, \$139,104.00 from Midwest Computer Products and \$50,398.00 for Pace Systems.
- g. Microsoft EES (Enrollment for Education Solutions) – licensing from CDW-G Inc for \$193,335.09.
- h. Apple Computer Replacements – from CDW Government LLC for \$44,199.00. **Mr. Bennett pulled this from the consent agenda.**
- i. Addison Center Rental and Room Usage Fees – from DuPage Area Occupational Education System (DAOES) for the lease of 14,686 square feet of space at the Technology Center of DuPage (TCD). A 1.33% increase and supplemental room fees of a 0.53% increase.
- j. Approval of Reimbursable Expenses for Dr. Rondeau – cell phone reimbursement of \$100.89.
- k. Minutes of the August 17, 2017 Regular Board Meeting
- l. Minutes of the August 18, 2017 Special Board Meeting
- m. Revised Minutes of the July 20, 2017 Regular Board Meeting
- n. Personnel Action Items – ratification of 2 administrator and 1 faculty appointments, 1 faculty and 1 classified retirement.
- o. Financial Reports
- p. Retention of Law Firm Duggan Bertsch, LLC
- q. PACE Bus Advertising – 52 week program. 11 full bus back wraps and bus tail ads on 50 suburban buses. (By booking 52 weeks, paying for 36 weeks.) \$40,000. **Mr. Napolitano pulled this from the consent agenda.**
- r. Trustee Attendance at AGB (Association of Governing Boards) Seminar in Chicago – Trustees Mazzochi, Bernstein, Fenne and Markwell. Up to \$1500 for all four. **Mr. Wozniak pulled this from the consent agenda.**

c. TEC Food Service – Construction project to Integral Construction for \$75,032.00 – Mr. Napolitano questioned if this new facility would belong to the service provider or the College. The administration answered that it would belong to the College.

h. Apple Computer Replacements – from CDW Government LLC for \$44,199.00. – Mr. Bennett was concerned that 15 vendors had downloaded this bid and only one vendor has presented a bid. He moved that this bid be rejected. There was discussion concerning the fact that Apple was unusual in that it controlled all vendors. Dr. Rondeau said, “this is a new guidance from the Board. You are giving us confusing directions.” Motion did not carry, 6 + student member voted no, Mr. Bennett voted yes. A second motion to accept the bid was carried, 6 + student member voted yes, Mr. Bennett voted no.

q. PACE Bus Advertising – 52 week program. 11 full bus back wraps and bus tail ads on 50 suburban buses. (By booking 52 weeks, paying for 36 weeks.) \$40,000. – Mr. Napolitano asked about other types of advertising. The administration replied that having a billboard (at I88 and Highlight) would cost \$133,000/year and be “stagnant.” This bus advertising would be

updated every 4 months and be on 61 buses for the year for much less cost. Motion carried unanimously.

r. Trustee Attendance at AGB (Association of Governing Boards) Seminar in Chicago – Trustees Mazzochi, Bernstein, Fenne and Markwell. Up to \$1500 for all four. Trustee Wozniak asked why he wasn’t asked to go to this seminar. Chairman Mazzochi said that she had brought it up at the last meeting and there was also an email that had been sent to each Trustee. Trustee Markwell said something had come up and he could not go, so Trustee Bennett moved that those to attend would be Mazzochi, Bernstein, Fenne and Wozniak. Motion carried unanimously.

Resolution – Foundational Documents for Innovation DuPage: For the Administration to present, for consideration and potential approval by the Board, documents and forms to bring into existence an innovation center. Chairman Mazzochi was very excited about this. Volunteer Joe Cassidy had put a lot of time and effort into this and had even found a funder. Motion carried unanimously.

TRUSTEE DISCUSSION

- Trustee Markwell spoke about a ruling concerning Parkland Community College. One of their trustees is a faculty member and a judge recently ruled that she would have to choose whether to be a trustee or a faculty member. Although Mr. Markwell is a student, he is not a member of a union with which the board would be negotiating. Both he and Mazzochi agreed that this case had little bearing on his circumstance.
- Mazzochi and Fenne had seen the Property Brothers at the MAC recently.
- Thursday, Oct. 5th will be a special board meeting. Bennett is unable to be at this meeting and asked what it was about. Mazzochi replied that they would speak about it “off line.”
- The Oct. 19th Board meeting will be in HTC 1001 A & B to specifically showcase “west campus.”
- Mazzochi is looking forward to a Committee of the Whole that is scheduled for Oct. 26. They will consider how academics should look like at COD. This meeting will be held in SRC 2000.

CALENDAR DATES/CAMPUS EVENTS

- Thursday, Oct. 19: Regular Board meeting @ 7:00 pm – HTC-1001 A&B
- Thursday, Oct. 26: Committee of the Whole @ 6:00 pm – SRC-2000

Comments/Concerns:

General Features

	Yes	No	Comments
Did the meeting start on time?		X	Closed session ran long.
Were members attentive and prepared?	X		

Were members courteous to each other?	X		
Were members attentive to the public's comments?	X		
Was the facility adequate?	X		
Could the audience see and hear?	X		
Were visual aids easily visible to the audience?	X		
Were the meeting facilities handicapped accessible?	X		

FOIA (Complete once, unless information changes.)

Illinois Open Meetings Act requirements

	Yes	No	Comments
Was the agenda posted 48 hours before the meeting? If yes, note where	X		
Did the agenda items clearly describe what was to be discussed?	X		
Were background materials made available to the public?	X		
Was there adequate discussion of the issues?	X		
Was there a closed session before, during or after the meeting?	X		Before and after
If there was a closed meeting, was any action taken after the closed session? If so, what action?		X	

Date Submitted: 22Sept. 2017

By: Jan Dorner