

**League of Women Voters
COD Observers Report
October 18, 2018**

Board meeting attended: Regular Board Meeting

Date and Location of meeting: October 18, 2018, Room SSC-2200

Meeting started: 6:02 PM (Closed session 6:02-7:02)

Meeting adjourned: 8:22 PM

League Observer(s): Sue Khalaieff, by live streaming

Board Members/Trustees present (P) not present (NP) tardy (T):

P__ Deanne Mazzochi, Board Chairman

P__ Frank Napolitano, Board Vice Chairman

P_ Christine Fenne, Board Secretary

P_ Alan Bennett

P__ Charles Bernstein

P__ Daniel Markwell

P Joseph C. Wozniak

P__ Sonia Paul, Student Trustee

Estimated Number Attending (excluding Board and Staff): Unable to estimate on A/V

Meetings are Streamed and Archived at:

http://www.cod.edu/multimedia_services/botmedia.aspx

Agenda can be found at:

http://www.cod.edu/about/board_of_trustees/pdf/agendas/2018/2018july19_agenda.pdf

4) PUBLIC COMMENT:

Richard Jarman, President COD Faculty Association- Mr. Jarman first acknowledged the announced departure of Dr. Ann Rondeau, and also expressed his admiration for the work she has done. He believes that the major initiatives that have begun under Dr. Rondeau should continue, specifically the Pathways program (that will be discussed later in the agenda). He also lamented the seemingly constant change that the College of DuPage continues to face.

5) REPORTS (board members, staff, administrators)

a. Chairman's Report – Chairman Mazzochi shared that the strategic long-range plan was originally scheduled to be discussed at this meeting, but – given the recent developments (Dr. Rondeau's departure)-- it seems prudent to hold off on this. Students, community and well-rounded institution are the three components of the long range plan. Pathways is critical to the first component. Project Higher Ed is a program that especially serves community, as does Innovation DuPage. Solid financial planning is at the core of the third component of the plan (well-rounded institution.)

b. Student Trustee Report – Ms. Paul introduced Anthony Walker, who is the Civic Engagement Officer. One of his responsibilities is to coordinate the Voter Registration effort on campus. He was able to organize 20 drives where students were registered to vote. Mr. Walker shared a video, where several students shared their thoughts on the value of voting. The College registered 783 voters. Sam Thompson was then introduced, who is affiliated with the Psychology Club. The group sponsored a bake sale where they raised funds to take a field trip to the Museum of Psychology in Akron, Ohio. The group assists when visiting professors come to COD, as well as engage in other professional activities in the field. Ms. Paul briefly spoke about her monthly meeting with the COD administration.

c. President's Report –

- FMP Update (Bruce Schmiedl, Facilities). At the beginning of October, another series of focus group meetings were held (Pathways, Regional Centers, Advisory Committee.) The schedule has also been altered a bit: because of holidays, the completion the calendar was adjusted, for the purpose of allowing enough time for discussion of the data that has been gathered during the fall. During the Pathways sessions, they have done a series of "test-fits", to make sure that all the "moving pieces" can smoothly operate. Many of the planning principles that have guided the project were mentioned in the results of the focus groups. Next steps: Oct 29 – share key findings; Nov 5-6: continue to refine Pathways issues.
Question about other principles not evident in focus groups, such as maintenance concerns, etc. Mr. Schmiedl assured the Board that these items will be determined by the leadership of the College, but would probably not be items that would be mentioned by various focus groups.

d. Audit Committee Report: Group will be meeting on October 29.

6) PRESENTATIONS

- Pathways Update:

~Dr. Lisa Stock and Jane Smith presented a report on Pathways, which is a proven model of student success and a national movement; 18% of the COD faculty have been participating in the project. Three working groups were launched over the summer: Mapping group (curriculum), Communications (determining the types of communications that need to be developed), Technology and Data Science (working on studying and bringing in data analytics company). Student Services Specialists are going to be called “navigators”; they are essentially the case managers. Resource center will be an engagement hub, where students and staff can interact. Additional visits to other schools are being planned (Monroe Community College (Detroit area), Tulsa Community College), for teams to learn more about the program.

~In-servicing has been extended to non-teaching staff as well. During this past month, non-teaching staff were offered a workshop on Pathways, and there was a significant participation.

~New initiatives coming up: forming meta-major communities, counseling and advising, effective onboarding, collaboration and advancement, and marketing.

~Timeline: current- research and learning; fall, 2018- spring, 2019: planning, mapping, implementations; 2019-20: concluding project implementation phase.

~QUESTIONS: *How has curriculum changed? A: The issue is more one of clarifying elements of the program, rather than huge changes to the courses. Efficient navigation of coursework. *Will students have a counselor to assist with this? A: This is where the navigator will help, as they monitor the student.

7) INFORMATION ITEMS

- a. Personnel Items
- b. Financial Statements
- c. Gifts & Grants Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. In-Kind Quarterly Donations Report

No discussion.

8) CONSENT AGENDA

- a. ALEKS Placement, Preparation and Learning Test Units
- b. Blackboard Ally Software Implementation
- c. CurricUNET Maintenance Agreement Renewal
- d. Ellucian Analytics
- e. FANUC Robotic Arm Educational Training Cart
- f. James Wolfson Physics and Engineering Scholarship Endowment
- g. Police Pursuit Vehicles for the College of DuPage Police Department
- h. Thomas Reuters Westlaw Library

- i. Printing and Mail for Engage
- j. Apple Equipment Bid Rejection
- k. OmniUpdate Web Redesign Implementation
- l. Reimbursable Expenses for Dr. Ann Rondeau
- m. Minutes of the September 20, 2018 Regular Board Meeting
- n. Closed Session Minutes – CONFIDENTIAL – for Board Only
 - (a) Minutes of the October 19, 2017 Closed Session Meeting
 - (b) Minutes of the October 27, 2017 Closed Session Meeting
 - (c) Minutes of the December 14, 2017 Closed Session Meeting #1
 - (d) Minutes of the December 14, 2017 Closed Session Meeting #2
 - (e) Minutes of the January 18, 2018 Closed Session Meeting #1
 - (f) Minutes of the January 18, 2018 Closed Session Meeting #2
 - (g) Minutes of the February 15, 2018 Closed Session Meeting
 - (h) Minutes of the March 15, 2018 Closed Session Meeting
 - (i) Minutes of the September 20, 2018 Closed Session Meeting
- o. Authorization to Accept Statements of Candidacy/Nominating Petitions
- p. Designation of Date, Time and Place for Holding Lottery to Determine Ballot Placement
- q. Personnel Action Items
- r. Financial Reports
- s. Settlement Agreement: Christian Robertson v Community College District No. 502
- t. Retain Professional Services of the law firm of Mahoney, Silverman and Cross, LLC
- u. Annual Unclaimed Property Submission

Trustee Bennett moved and Trustee Napolitano seconded to approve consent agenda items 8a through 8u. No items were pulled for discussion. Motion passed unanimously

9. **FOR APPROVAL:** AlphaGraphics Wheaton Financial Report

Trustee Bennett move and Trustee Markwell seconded to approve the AlphGraphics Wheaton Financial Report. Motion passed unanimously, with one abstention. .

10. **TRUSTEE DISCUSSION**

- Succession Planning in view of the October 10, 2018 Announcement of Dr. Ann Rondeau. Board is taking no action tonight, but looking at some issues. (1) Is it possible to find a permanent President by December 31? Unanimous that this would not be possible. So, engaging in a rushed process is not necessary. (2) What processes seem to work, in terms of looking for new President, and what don't? (This will be something that is considered at a future meeting.) (3) Outside search firm to do this? Board agrees that they should move forward on this issue. (4) Interim president – what are we looking for? Board feels strongly that it must be someone who is already at COD, since they know the landscape and are familiar with current initiatives. Dr. Caputo was recommended by Trustee Bernstein; this suggestion is echoed by the rest of the Board.

11) **CALENDAR DATES /Campus Events**

Thursday, November 15, 2018: Regular Board Meeting @ 6:00 p.m. – SSC-2200

Comments/Concerns:

General Features

| | Yes | No | Comments |
|--|------------|-----------|-----------------|
| Did the meeting start on time? | x | | |
| Were members attentive and prepared? | X | | |
| Were members courteous to each other? | X | | |
| Were members attentive to the public's comments? | X | | |
| Was the facility adequate? | X | | |
| Could the audience see and hear? | X | | |
| Were visual aids easily visible to the audience | X | | |
| Were the meeting facilities handicapped accessible | X | | |

FOIA (Complete once, unless information changes.

Illinois Open Meetings Act requirements

| | Yes | No | Comments |
|---|------------|-----------|-----------------|
| Was the agenda posted 48 hours before the meeting? If yes, note where | X | | |
| Did the agenda items clearly describe what was to be discussed? | X | | |

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|---|---|--|--|
| Were background materials made available to the public? | X | | |
| Was there adequate discussion of the issues? | | | Significant weighing in about Interim President. Everyone in agreement about moving ahead on Dr. Caputo taking on this role. |
| Was there a closed session before, during or after the meeting? | X | | Closed session 6:03pm-7:03pm No closed session after open meeting, which was adjourned at 8:22 pm. |
| If there was a closed meeting, was any action taken after the closed session? If so, what action? | X | | |

Date Submitted: October 18, 2018 **By:** Sue Khalaieff