

**League of Women Voters COD
Observers Report**

Board meeting attended: Committee of the Whole of the Board

Date and Location of meeting: November 16, 2017, SSC-2200

League Observer(s): Sue Williams

Board Members/Trustees present (P), not present (NP), tardy (T): Attendance for both meetings

P Via Phone Deanne Mazzochi, Board Chairman

P Frank Napolitano, Board Vice Chairman

P Christine Fenne, Board Secretary

P Alan Bennett

P Charles Bernstein

P Daniel Markwell

P Joseph C. Wozniak

P Anthony Walker, Student Member

Estimated Number Attending (excluding Board and Staff): 8

Meetings are Streamed and Archived at:

The Committee of the Whole of the Board was not streamed.

Agenda can be found at:

http://www.cod.edu/about/board_of_trustees/pdf/packets/2017/2017nov16_packet.pdf

1. **CALL TO ORDER**
2. **Roll Call**
3. **3. Public Comment**

I was a few minutes late so I missed the call to order, roll call and public comment; however, there were no names on the sign in sheet.

4. Presentation: Facility Life Cycle and Recapitalization Plan

Dr. Charles Currier VP Information Technology, Facilities & Construction reviewed current plans. 30 Minutes was allotted and was increase by 5 minutes. On November 13, 2017, the Glen Ellyn Village Board voted to approve a license agreement with COD for use of a portion of the Glen Ellyn Civic Center for a home for Innovation DuPage. Innovation DuPage is a new business incubator and accelerator concept led by COD. The question was asked regarding the use the remodeled labs; if the staff will be consulted on the use of the space. Response: nothing has been decided

yet. The campus walkway to connect the East and West campus was questioned but again these are items in the future that are not currently being worked on. The Advisor Office Space and a Southeast Education center to serve the population of the southeast area of College of DuPage were also mentioned. The Southeast Education center will be located in DuPage County.

5. Presentation: Fund Balance

Dr. Brian Caputo, VP Administrative Affairs/Treasurer was the presenter.

30 minutes was allotted with an additional 5 minutes added. A question with regards to what the capital fund included: Education, Operating and Maintenance.

General Features

| | Yes | No | Comments |
|--|-----|----|--|
| Did the meeting start on time? | | | I arrived a few minutes late and this meeting was in progress. |
| Were members attentive and prepared? | X | | |
| Were members courteous to each other? | X | | |
| Were members attentive to the publics' comments? | | | |
| Was the facility adequate? | X | | |
| Could the audience see and hear? | X | | |
| Were visual aids easily visible to the audience | X | | |
| Were the meeting facilities handicapped accessible | X | | |

FOIA (Complete once, unless information changes.

Illinois Open Meetings Act requirements

| | Yes | No | Comments |
|---|-----|----|----------|
| Was the agenda posted 48 hours before the meeting? If yes, note where | X | | |

| | | | |
|---|---|---|---|
| Did the agenda items clearly describe what was to be discussed? | X | | |
| Were background materials made available to the public? | X | | |
| Was there adequate discussion of the issues? | X | | It was more a presentation with only a few questions for clarification. |
| Was there a closed session before, during or after the meeting? | | X | |
| If there was a closed meeting, was any action taken after the closed session? If so, what action? | | X | |

Date Submitted: November 20, 2017

By: Sue Williams

**League of Women Voters COD
Observers Report**

Board meeting attended: Regular Board Meeting

Date and Location of meeting: November 16, 2017, SSC-2200

League Observer(s): Sue Williams

Estimated Number Attending (excluding Board and Staff): 10-12

Meetings are Streamed and Archived at:

http://www.cod.edu/multimedia_services/botmedia.aspx

Agenda can be found at:

http://www.cod.edu/about/board_of_trustees/pdf/agendas/2017/2017nov16_notice_agenda.pdf

1. CALL TO ORDER at 7:19 pm

Board Vice Chairman Napolitano entertained a motion for Chairman Mazzochi to join the meeting via telephone. Unanimous vote. Vice Chairman began by announcing that on November 14, 2017, COD was notified by the Higher Learning Commission (HLC) that they are no longer on probation and are now on accredited status. He thanked the entire college community for all of their hard work, especially Dr. Rondeau, President, and James Bente, VP of Planning and Institutional Effectiveness. He also thanked and acknowledged Chairman Mazzochi.

Chairman Mazzochi commented that she is grateful to her fellow Trustees that they did not shy away from doing the hard work that was needed in response to the HLC letter. The board chose the pathway of confronting the demons. They needed tough scrutiny to make things right to prove they were better than probation. She is incredible thankful for everyone for working hard and all of their efforts to get this result. But she wants to remember that the HLC accreditation is about meeting basic foundational requirements. COD still has work to be done and hopes to be in the future, they will be in the role of setting the standards.

Dr. Rondeau's comments, again thanked everyone that was part of this outcome. Now COD can move forward in positive and constructive ways. What is important is positive dialogue working to make COD a brilliant place, not just meeting the standards. Dr. Rondeau is grateful to the hearts and the minds of the students, faculty, staff and board for going the extra mile. She also commented on the vote taken on Monday night by the Village Board of Trustees of Glen Ellyn to be in partnership with COD for Innovation DuPage. Grateful to Glen Ellyn for the courage they have taken along with COD for Innovation DuPage.

2. PUBLIC COMMENT

- a) John Rutledge, Treasurer of the Buffalo Theater Ensemble (BTE). He congratulated COD on both pieces of great news this week. He also appreciates the relationship with the college and foundation and came to say thank you. Dr. Rondeau commented that John Rutledge's committee to BTE is equal to the college and that he has been a great friend of the college for a long time.
- b) Richard Jarmon, CODFA President, acknowledged the work of the board, president, Jim Bente, and many members of the faculty and staff for putting in the work that contributed to the positive outcome with TLC. Item 4Q taxes levy resolution requests 81.7 million, one million more than last year. The \$81.7 requested is 1.2%; however, CPI quotes a limit of 2.1%. Therefore, \$695,000 will not be collected this year or in the future. The tuition for COD has been rolled back so that it is now in the middle range. He stated that the large surpluses are over and cost curve trends are upward. At some point, it must be sound practice to bring the revenue generation up to par with that cost curve.
- c) Jackie McGrath, CODFA VP, commented the faculty is relieved that probation was lifted and have a positive outcome. The former board played politics with their school. The Faculty Senate hopes to move forward with pathways in partnership and calibration with the administration and staff. The aim of the pathways theory is to create structures that will allow students find their way and thrive on their path to reaching their own goals. COD offers a comprehensive transfer focused and transfer driven curriculum that is side by side with their excellent offering in vocational, technical and career areas.

3. Information

- a. Personnel Items
- b. Financial Statements
- c. Gifts & Grants Report
- d. Construction Change Orders
- e. Monthly Construction Update
- f. Board Policy 25-76: Assignment of Credit Hours – 1st Reading

Items 3a-f, no action needs to be taken and no questions were raised.

Vice Chairman asked Earl Bateman to speak regarding the Employee Giving Campaign that ends on tomorrow, Friday, November 17, 2017. Bateman reported that as of tonight, November 16, they exceeded their \$50,000 employing giving campaign, the highest ever and twice the number of employees participated.

4. Consent Agenda

- a. Academic Calendars
- b. Background Services Check
- c. FY19 Renewal of Paramedic Hospital Training Program
- d. 2018 Purchase of 4-wheel drive Chevrolet or GMC Crew Cab Pickup Truck for Horticulture Dept.
- e. Cinema Cameras for the Motion Picture/Television Department
- f. Perishable Food and Beverage Purchases for COD Early Childhood Center
- g. Computer and Equipment Purchases for FY18 IT Replacement Plan
- h. FY2018 Janitorial Supplies
- i. Furniture Contract for HSC Adjunct Reconfiguration – Bid Rejection

- j. **Approval of Dr. Ann E. Rondeau’s Reimbursement Requests**
- k. **Contract for Fire Alarm Inspectors**
- l. **Board Policy No. 5-26: Interaction with Vendors – 2nd Reading**
- m. **Minutes of the October 5, 2017 Special Board Meeting**
- n. **Minutes of the October 19, 2017 Regular Board Meeting**
- o. **Minutes of the October 26, 2017 Committee of the Whole Meeting and Special Board Meeting**
- p. **Financial Reports**
- q. **2017 Tax Levy Resolution**
- r. **2017 Tax Abatement**
- s. **Personnel Action Items**
- t. **Approval: Rescheduling December 21, 2017 Regular Board Meeting to Thursday, December 14, 2017@ 6:00pm- Special Board Meeting**

Approved as written. No discussion and passed unanimously.

5. Trustee Discussion

- Assistant Chairman wished everyone a happy Thanksgiving.
- Trustee Bennett thanked Dr. Brian Caputo for responding to his previous inquiry. The academic committee will be meeting on November 27 at 2 pm in these chambers.
- Chairmen Mazzochi, and Trustees Fenne and Wozniak plus several administrators attended the Association of Governing Boards: Shared Governance Meeting. They all stated that it was a very good event with ideas on what shared governance is and is not. COD was the best represented college there.
- Trustee Fenne thanked the student volunteers that assisted with the pumpkin recycling in Wheaton.
- Trustee Markwell thanked Dr. Rondeau and the Planning Committee for the space utilization survey and master plan.

6. Calendar Dates/Campus Events: Approved as Consent Agenda item 4t.

- **If approved, Thursday, December 14, 2017 at 6:00pm:**

Approved as Consent Agenda item 4t.

7. Closed Session: No closed session necessary. The previous closed session minutes will be reviewed at the next meeting.

8. Adjourn 7:45 pm.

General Features

| | Yes | No | Comments |
|--------------------------------|-----|----|----------|
| Did the meeting start on time? | x | | |

| | | | |
|--|---|--|--|
| Were members attentive and prepared? | x | | |
| Were members courteous to each other? | x | | |
| Were members attentive to the publics' comments? | x | | |
| Was the facility adequate? | x | | |
| Could the audience see and hear? | x | | |
| Were visual aids easily visible to the audience | x | | |
| Were the meeting facilities handicapped accessible | x | | |

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Date Submitted: November 20, 2017

By: Sue Williams