

## **Elmhurst Public Library Board Meeting**

May 17, 2016

Library Conference Room, 7:30-8:05 pm

LWV Observer: Annette Armstrong

**Meeting called to order** at by President Linda Wheaton at 7:30 p.m.

**Public Comment** - no public comment.

**Minutes** of the April 19, 2016 regular meeting and Accounts Payable for May 17 2016 were approved unanimously.

### **Reports:**

- a. Financial - 33% through the fiscal year. Director is working on budget for next year. Budget is basically on par for this fiscal year.
- b. Director's Report - Staff is revamping the "Studying for Finals" program. Snacks were out of control and it was very hard on the facility. It was becoming less structured and more social. Circulation of materials is up and foot traffic is way up.
- c. President's Report - Linda Wheaton read a thank you note from a former staff member.

### **Unfinished Business**

Maker Space: A plan for the space was presented to the Board. The space will be kept very flexible with reconfigurable furnishings and an industrial feel. The architects will be invited to a future Board meeting. New space should be open to the public for the new year in January.

### **New Business**

Policy Reviews: Collection Management Policy - Policies were broadened and not focused on procedures. Special collections are included now. Digital content contained some obsolete formats and that was all cleaned up. Self-published material (requests are rapidly growing) must meet some critical standards such as independent reviews. The Director noted that there are very few complaints about materials that the Library purchases. Generally the public is very accepting of the principle of freedom to read, view, & hear.

- a. Approve the Collection Management Policy - A motion was made to approve the policy as presented. Motion was unanimously approved.
- b. Approve the Electronic Device Selection Policy - A motion was made to approve this policy and was unanimously approved.
- c. Director Review Schedule & Form - The schedule & form was distributed to the Board members.

**The meeting was adjourned** by President Wheaton at 8:05 pm.

**Meeting related documents** can be accessed at:

<http://elmhurstpubliclibrary.org/about-us/administration-board/board-information/>