

- **Call to order**
- **Pledge of allegiance**
- **Roll call**
 - Commissioner Ennis- electronic means phone call
 - Approved to be a part of meeting through electronic means
 - Commissioner Ubriaco- absent
- **Additions/ deletions/ changes to agenda**
 - School committee meeting on November 6th, 2017
- **Remarks/ correspondence from visitors**
 - none
- **Committee report**
 - Gateway
 - Met Oct. 12
 - Treasurer retired at the end of September.
 - Three checks sitting \$300
 - Services were not rendered so EPD received a credit for those services.
 - Sitting checks amounted to same amount of credit
 - So the company will not be issuing a credit of \$300, and the EPD will void the checks to the company.
 - PEP
 - \$6700 restoration of second floor of Wilder Mansion for historical purposes
- **Upcoming committee meetings**
 - Sugar Creek Golf Course – October 24, 2017
 - Elmhurst Art Museum – October 25, 2017
 - Gateway – November 9, 2017
 - Lizzadro Museum – November 16, 2017
 - PEP – November 16, 2017
 - Park city school -November 6, 2017
- **Consent agenda**
 - Approval of October 10, 2017 Regular Meeting Minutes
 - Approval of October 10, 2017 Closed Meeting Minutes
 - Voucher Lists
 - All approved unanimously
- **Board business**
 - Unfinished business (old)
 - None
 - New Business
 - 2018 proposed budget: capital and debt presentation
 - Enhancing and maintaining the infrastructure of the city
 - \$5000 for operating fee

- Project evaluation Criteria show why certain projects deserve to be approved. This helps with ranking projects.
- Capital plan=10-year plan
 - \$23mil in assets management, equipment, technology projects
 - \$25.1 mil in new and major redevelopment projects
- Reflects vision of 2020 (indoor rec centers, dog parks, etc.) and ADA transition plans
- Year 1 becomes the capital budget; years 2-10 are the planning phase
- 2018 budget of \$3,406,361 → 68% = asset management, 27%= upgrade, 3%=planning, 2%=contingency, 13%=enterprise service projects
- Smaller budget this year following the 2017 budget.
- Park improvements=\$2,006,000
 - Berens Park turf fields redevelopment=\$925,000
 - Worries about the rubber being eco-friendly and making sure we don't have any problem with lead paint; other park administrations have had these issues.
 - They've had ten years of experiences with this substance
 - Salt Creek batting cages= \$30,000
 - No machines, very low maintenance
 - At the end of their lifespan
 - Berens Park west parking lot and Oaklawn Ave. stalls paving=\$300,000
 - Very old and used up, 15 years of use
 - Conrad Fischer redevelopment= \$404,000
 - Just proposed, survey went out on Friday and we already have 143 responses.
 - Salt Creek greenway trail connector= \$145,000
 - Located along Butterfield
 - Engineers have until September 2018 to do this or they lose a grant of \$400,000 to help with cost. Not wanting to lose this grant money
 - Safety Town and Bicentennial Fountain renovations= \$ 90,000
 - Can garner new sponsorships, hopefully \$55,000.
 - Putting benches back in place.
 - High volume of people use these
 - Renovate visuals/ replace water fountain.
- Facilities Improvements=\$366,500
 - Wagner roof restoration= \$275,000
 - Doesn't need complete repair.
 - Prolongs the life expectancy of the roof.
 - Why gravel? Possible permeability (draining) and insulation; keeping the building cool.
 - Wagner Community Center HVAC system assessment=\$13,500

- Coming to end of its life, need someone to come in to improve it and save money on new system.
- Vehicle and equipment replacement (non-enterprise) =\$152,000
 - Parks and facilities grounds equipment replacement=\$80,000
 - Condensing 2 vehicles for 2 separate times of the year to one vehicle with all-year-round functionality.
 - Aerator and mower would not be trailered.
 - Vehicles will be reused.
- Enterprise facility projects-Courts Plus=\$387,966
 - Domestic boiler replacement=\$113,500 (Very old and has been known to break down, so need new one.)
 - Pool filter replacement=\$65,000
 - Energy efficiency is going to be a factor.
 - Fitness equipment replacement=\$117,966 These replacements should be completed within 2 weeks.
 - New spin bikes: the old ones are 8-10 months old. High usage, parts are starting to get rusted.
 - Anything over 10 years old becomes hard to find parts to replace.
 - Trying to get technology integrated into the fitness equipment.
 - How many miles for the bikes? Unknown; new ones would be able to track the cumulative miles.
- Enterprise facility projects (Wilder Mansion and Sugar Creek Golf Course)=\$65,700
 - Sugar Creek maintenance equipment replacement= \$45,000
 - Wilder Mansion flooring replacement and renovation=\$20,700
 - Replacements would come from the reserves, a lot of savings come from this and mower replacement.
- Information technology projects=\$253,195
 - Financial ERP and payroll software=\$153,852
 - Old system is 20 years old, Microsoft doesn't even support our software. Physical forms are having to be used.
 - Wide range of uses for new software.
 - This is the software used by St. Charles PD and they have had no problems.
 - System will pay for itself in 6 years.
 - Could switch everything over within 18 months.
 - Better reporting; the company implements everything.
 - PC replacement= \$70,000
 - Replace every PC in the district w/a 3 year refresh cycle.
 - Document imaging software= \$20,843

- Security camera system upgrades=\$8,500
 - Upgrading MVR's which will allow for much longer storage of info.
 - Sugar Creek, East End Pool, and The Hub
 - Will be able to cross over through all other security systems being used.
- How will they fund them?
 - Mainly through cash and investments, capital funds, recreation funds, grants & donations
- Most of targeted funds for each department will be met except for Sugar Creek by using tier one cash investments.
- Reserves=\$2,392,966 out of tier 1 cash funds and investments
 - General fund=\$423,195
 - Rec fund=\$10,387,503
 - Special Recreation Association fund=\$30,000
 - Capital improvement fund=\$463,000
 - Paving and lighting fund= \$50,000
 - Enterprise funds=\$387,966
- Tax revenue (funding)=\$303,987
 - Special Recreation Association fund=\$20,000
 - Museum fund=\$14,000
 - Paving and lighting fund=\$89,987
 - Rollover G.O. Bonds proceeds= \$338,958
- Fund income=\$55,000
 - General fund (AFAC member user fees)=\$10,000
 - Sugar Creek Golf Course fund=\$45,000
- Grants/donations/partnerships=\$315,450
 - Elmhurst College partner payment=\$233,750
 - Safety Town donations= \$55,000
 - Elmhurst College and Elmhurst youth baseball= \$20,000
 - People for Elmhurst Parks (PEP)=\$6,700
- Land acquisition debt
 - Over the next 9 years will come out to \$2,650,000
 - Smaller properties have been completely demolished.
 - The demolition of the properties is based on proportions and what is being demolished, so that's why two properties might seem higher then one of the properties.
 - 135 Palmer Dr, 207 Hampshire, 447 Armitage Avenue
- Questions???
 - None
 - Comments-well organized and very impressed with how the departments did with the presentation.-Commissioner Spaeth
- IAPD credentials
 - Held on Saturday Jan 20, 2018 @3:30pm

- approved
- **Commissioner information items**
 - Announcements
 - 'No smoking' signs are very well placed. -Commissioner Kies
 - Elmhurst Garden Club is donation \$3,000 to the EPD. – Commissioner Morissette-Moll
 - Prairie path flowers look very beautiful. -Commissioner Kies
 - Future agenda
 - Met with Prairie Path liaison; might be having board meeting along the Prairie Path.
- **Staff Announcements**
 - Upgrading all PA systems for any emergencies.
 - Courts Plus was able to stay open during the rain so no flooding reported.
 - Fall scrambler on the golf course.
 - Fixing the decking at the golf course, this will be a brand new deck.
 - Water color still life program at The Abbey- adult interest program
 - Slang laboratory- dabbling in the science programs and initiating some programs for youth.
 - Health insurance renewals will be coming soon.
 - Wifi is available on select treadmills.
 - Close to third quarter for finances.
 - Last weekend for The Hub to be open.
 - Come to the grand opening November 4th for Plunkett Park
 - Staff got ready for snow removal, snow removal training next week.
 - Salt from new dome.
 - Safety Town will be having trick or treating
 - PSI (Public Safety Information) is in compliance for staff training, keeping records safer for members.
 - 11th consecutive year EPD has received an award for the best budget presentation.
 - Side note: Prairie Path is maintained by the Park District, but is owned by Dupage County. This info will be taken into account for the new path they plan on building.
- **Closed session**
 - Pursuant to 5ILCS 120/2(c)(5) for the discussion of “the purchase or lease of real property for the use of the District.”
- **Adjournment @ 8:34pm**