

ELMHURST PUBLIC LIBRARY

BOARD OF TRUSTEES

September 20, 2016

Kossmann Room, 7:00 p.m.

LWV Observer: A. Armstrong

1. Meeting was called to order by President Marsha Baker at 7:00 pm.

2. Public Comment

- Annette Armstrong reminded the Board about the LWV Community Leaders event on Thursday night. The Library Director will be on the panel to answer questions.

3. Approval of the Minutes of the August 16, 2016 Annual Meeting. There was unanimous approval of the minutes. Approval of August 16, 2016 Regular meeting. There was unanimous approval.

4. Accounts Payable for September 20, 2016 was approved unanimously.

5. Reports:

a. Financial - donations are down this year but typically many donations come in December. \$35,000 is budgeted.

b. Director's Report - the Director announced the Illinois Library Assoc. Conference in October. Print circulation is modestly dipping in all libraries but programs are very heavily attended. There will be a "one book" program. The public will be allowed to vote on the title for it. Most likely it will be a non-fiction title in order to appeal to both men & women.

c. President's Report - No Report.

6. Unfinished Business - there was a walk-through of the basement for the contractors who will be bidding on the Maker Space.

7. New Business

a. Training for serving people with Special Needs - some training has already occurred in conjunction with local agencies and the schools. Assistive technologies are in place. There are numerous special collections for people with vision problems, etc. The outreach librarian is making a great effort to reach special populations including patrons afflicted with dementia, etc. The Library will develop programs for early-onset dementia, which there seems to be a demand for.

b. Meet Bryan Blank, Head of Adult Services - Bryan discussed the Tor Project which is a nonprofit organization that is anonymizing internet communication. The United States funds 75% of the budget. The Library Freedom Project partnered with a library that houses the Tor Server. It is very controversial and hosting a server could result in liability if illicit sites are accessed, and at least 50% of these "dark sites" are illicit.

c. Policy Reviews

- Materials Availability policy. A motion was made to approve it, and it was unanimously approved.

- Overdue & Claimed Returned Materials Policy was approved unanimously.

- Policy on Use of Meeting Rooms was unanimously approved.

- Library Cards Eligibility requirement was unanimously approved.

- Payment for Goods & Services policy was unanimously approved.

d. Approval to Destroy Closed Session Recordings (7/19/12, 8/20/13, 7/15/14) motion was made and unanimously approved.

8. Oath of Office - Bill Shanklin was sworn in at this meeting because he missed the last meeting.

9. Executive Session for reasons of Personnel (this was an emergency session and not articulated on the original Agenda). This meeting was called to order at 8:16 pm. The meeting was adjourned at 8:21 pm.

10. Regular session was called to order and adjourned at 8:26 pm.

*** All Board minutes, agenda and attachments can be accessed online at:

<http://elmhurstpubliclibrary.org/about-us/administration-board/board-information/>