

ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
November 15, 2016
Kossmann Room, 7:00 p.m.

LWV observer: A. Armstrong

- 1. Call to Order** Marsha Baker, President
- 2. Introductions** - People in the audience introduced themselves.
- 3. Oath of Office** - Francesca Irion, local author & teacher, was sworn in by Trustee Becton.
- 4. Public Comment** - Annette Armstrong reminded the Board that a joint program with the League will be held on December 1.
- 5. Approval of The Minutes** of the October 18 Regular Meeting. There was unanimous approval of the minutes.
- 6. Accounts Payable** for November 15, 2016 was unanimously approved.
- 7. REPORTS:**
 - a. Financial** - Several lines will be slightly over budget including programs, but next year's budget has been adjusted. Overall the budget will not be over-spent.
 - b. Director** - A staff maker fair will be held, the Fine Print newsletter will be arriving in people's homes tomorrow, and the Elmhurst Independent had a special supplement on the Library
 - c. President** - there was no report.
- 8. Unfinished Business** - Maker Space -staff training on machines that will be used is being scheduled and policies are being developed.
- 9. New Business**
 - a.** The Board rejected the bids for the Makerspace. Board voted unanimously to rebid the Makerspace Project.
 - b. Staff Holiday Luncheon** - the Director invited the Board to come to the luncheon.
 - c. Library Insurance Review & Quotes.** The Director recommended moving to Hanover Insurance to save \$1,000 on the premium for casualty insurance. The Board approved this change unanimously. The Board voted unanimously to retain Hartford for Worker's Comp insurance.
 - d.** The Board unanimously approved the Administrative staff to begin working with the architect.
 - e. Sharon Karpel, the Manager of the Children's Library,** talked to the Board about ideas for the Kid's Department renovation. The Board members expressed interest in visiting Children's Departments at other libraries that have recently been remodeled. There was concern about three or more Board members visiting together because this would be a violation of the Open Meetings Act. It was stated that a notice would have to be posted stating that such an outing would occur to avoid such a violation. Members of the public would be free to join the Board at the libraries that would be visited.
 - f. Other** - no charges will be filed against the staff member who was accused of assault against an autistic child. The Library attorney offered to meet with the parent but he never responded.
 - Trustee Iaconno asked for a plaque honoring the Garden Club for decorating the holiday tree every year. It was decided that a poster would be put up during the holiday season to thank them.
 - Trustee Shanklin pointed out that downtown Elmhurst density is changing & demand for Library services will increase. More money may be needed for the Library and more tax money should become available. The Director pointed out that the areas he was talking about are "tiffed" and the Library will not realize those funds for years.

10. The meeting was adjourned by President Baker at 7:55 pm.

** All Board minutes, agenda and attachments can be accessed online at:

<http://elmhurstpubliclibrary.org/about-us/administration-board/board-information/>