

Elmhurst Library Board Meeting

December 15, 2015

Library Conference Room, 7:00-7:40 pm

Attending: All Board members except Linda Wheaton, William Ryan, Carol Jacobsen. Approximately 5 staff members. No members of the public.

Observer: Rebecca Lipton

Meeting called to order

Public Comment- No Public Comment

Correspondence: Happy holiday greeting from Library staff

Approval of the minutes from November 17, 2015- All in favor

Approval of the December 15, 2015 Accounts Payable

Reports

A. Financial - Director Mary Beth Campe briefly went over her report. She called attention to a large mismatch in the disbursement amounts in section 6a: Four full-time employees were wrongly coded as part-time by someone in the City of Elmhurst administration. This will be corrected by the end of this month. Revenues were increased over the budgeted amounts due to copying fees, tax payments.

B. Director's Report: The staff holiday luncheon was a success. There were many 5 and 10 year staff anniversaries; Will Cotton, Facilities head, celebrated his 30 year anniversary. It is a testament to Library employees' job satisfaction.

Unfinished Business: None

New Business

A. Approved renewal of Directors and Officers insurance

B. Transfer of LEA Fund's annual interest to Library's operating fund

C. Sale of nonresident library cards. Standard costs are equal to 20% of one month's rent for renters or a small percentage of the property tax amount for owners. There is no mechanism for offering a reduced rate to needy nonresidents. It was suggested that these individual be referred to a charity such as the Rotary Club to help cover the cost of library cards. A lengthy discussion ensued regarding the general topic of services for nonresidents: how to best serve homeless patrons, families in PADS shelters, etc. Story time is restricted to patrons, but there is the possibility to have special session for homeless children. A large number of out-of-circulation childrens' books will be picked up by the PADS organization tomorrow. Currently there are several staff members who serve as resources for needy non-residents, but there is no formal designation of particular staff members as resource persons.

D. Additional matters: Appreciation resolution to Elmhurst Garden Club for 63 years of service to the Library; Approval of 2016 meeting schedule

Meeting adjourned

Meeting related documents can be accessed at:

<http://elmhurstpubliclibrary.org/about-us/administration-board/board-information/>