

ELMHURST PARK DISTRICT REGULAR BOARD MEETING
Administrative Office
375 West First Street
March 13, 2017 7:00 p.m.

Attendance: 9 staff, Dir. Rogers,
7 Commissioners,
1 member of the public
LWV Observer: B. Lipton

*below indicates items available online

1. CALL TO ORDER by Pres. Spaeth

Commissioner Attendance via Electronic Means: D. Ennis

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL all members present

4. ADDITIONS/DELETIONS/CHANGES TO AGENDA None

5. REMARKS/CORRESPONDENCE FROM VISITORS None

6. COMMITTEE REPORTS

- * a. Gateway Bd. met last week, reviewed contract for services; next meeting they will review the officers.
- * b. Sugar Creek Golf Course: the first meeting since Nov. 2016 took place on 2/28; they reviewed end-of-year status. There were 12 fewer playable days with a small deficit compared with 2015, but in view of this the course's financial condition is very good. The good weather this past February resulted in twice as many golf rounds as Feb. 2015. Junior golf registration is up, as are reservations for banquets. The course itself is in great shape compared to most early springtimes because of the mild winter.

7. UPCOMING COMMITTEE MEETINGS

- a. PEP – March 23, 2017
- b. Sugar Creek Golf Course – March 21, 2017
- c. Elmhurst Art Museum – April 13, 2017
- d. Gateway – April 13, 2017

8. CONSENT AGENDA accepted unanimously without discussion

- * a. Approval of February 27, 2017 Regular Meeting Minutes
- * b. Approval of February 27, 2017 Closed Meeting Minutes
- * c. Voucher Lists

9. BOARD BUSINESS

a. Unfinished Business (Old):

- * 1) Plunkett Park Playground Redevelopment Project Bid for \$122,513 to Hacienda Landscaping; \$18,310 for drinking fountains, fence; play equipment for \$163,576. Staff explain the process of bidding, reference checking, etc. Construction is planned for August 15 – October.
- approved 7 - 0.
- * 2) Plunkett Park Playground Soft Surfacing Bid of \$62,307 to Perfect Turf, Inc. Staff and Dir. Rogers explains why there was only one bid received and the staff process of due diligence.
- approved 7 - 0.
- * 3) Tobacco Ban on All Park District Property – was reviewed by Policy Committee. They present EPD's current policy of no smoking within 20 feet of concessions, ball fields, playgrounds, etc; staff also presents information from other venues in Illinois & nationally. Staff explain their decision-making process and the implications of going tobacco-free. Dir. Rogers asks for Board approval only to go forward to solidifying the plan, not for adopting the policy tonight. Comm. Kies summarizes the Committee discussion; a full board discussion follows. Sugar Creek Golf Course would not be included in the ban, but Wilder Park and Mansion would be under the ban. Comm. Spaeth emphasizes the need to call it a ban on tobacco (of all types) not just smoking.
- approval to go ahead toward implementing the tobacco ban is granted 7 – 0.

b. New Business:

- * 1) Credit Card Processing Merchant Services Agreement – Staff explains the selection of a vendor to process credit card payments; the need to change vendor because the current one, Plug-n-pay, promised to have their chip processing ability in place ~18 mo ago but they haven't yet done it. The switch to Card-Connect will be at no additional cost to PD. Board discussion follows.
- approved 7 - 0.

10. COMMISSIONER INFORMATION ITEMS

a. Announcements

Comm. Kies announces March 18 is first day out on prairie.

Comm. Morissette-Moll reminds everyone that the smile option on Amazon can be used to benefit PEP.

Comm. Ubriaco reports on IAPD meeting with state legislators, she attended w/ Dir. Rogers. She encourages all to connect with our legislators re: Park District issues.

Comm. Graf and Spaeth thank all who helped make the St. Patrick's Day parade and activities such a great success.

- * b. Future Agenda reviewed.

11. STAFF ANNOUNCEMENTS

- upcoming activities
- Fun Guide marketing materials just came out; these will be sent to all new Elmhurst residents.
- Report on meeting ADA compliance
- Audits are ongoing and upcoming; other finance staff activities
- The strategic planning process is getting under way
- Construction project planning is under way
- Garden plot allotments will be handed out on Thursday at the Abbey at 6:30 only for already-registered gardeners
- Director Rogers announces no Board meeting 3/27 as well as several events; he checked with the City re: the Golden Meadows appraisal, which was supposed to have been done by now, but has been somewhat delayed because City staff was busy with other issues.

12. CLOSED SESSION: Pursuant to 5ILCS 120/2(c)(5) for the discussion of "the purchase or lease of real property for the use of the District."

13. ADJOURNMENT