

ELMHURST PARK DISTRICT

REGULAR BOARD MEETING

375 West First Street

September 12, 2016 7:00 p.m.

LWV Reporter (from audiotape): B. Lipton

NOTE: Asterisks indicate items below with relevant documents that can be accessed via the URL shown at the end of this report

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL All Commissioners in attendance.

4. ADDITIONS/DELETIONS/CHANGES TO AGENDA None

5. REMARKS/CORRESPONDENCE FROM VISITORS None

6. COMMITTEE REPORTS

- * a. Sugar Creek Golf Course – Report combines July and August meetings; only July meeting minutes included in EPD packet. Extreme heat in last half of July impacted usage and revenue, with an estimated loss of 350-400 rounds (\$10,000). Riding cart use is up this year leading to an increase of \$8200 from this source. Most of the course maintenance projects are completed or well under way.
- * b. Gateway - Report combines August & September meetings; only August minutes included in EPD packet. Summer programs are winding down with a total of 114 participants. Website update is in progress.

7. UPCOMING COMMITTEE MEETINGS

- a. PEP – September 15, 2016
- b. Sugar Creek Golf Course – September 27, 2016
- c. Elmhurst Art Museum – October 12, 2016
- d. Gateway – October 13, 2016

8. CONSENT AGENDA Approved unanimously

- * a. Approval of August 22, 2016 Regular Meeting Minutes
- * b. Voucher Lists

9. BOARD BUSINESS

a. Unfinished Business (Old):

- * 1) Comprehensive Plan and Strategic Plan Firm Selection
Motion to engage Lakota Group to develop a strategic plan at a cost of \$170,000 was discussed. \$129,000 to be allocated in 2017 budget. Presentation by Laura Guttman, Planning Coordinator, on PD staff negotiations with LD regarding the scope of work and the cost. They originally asked a fee of \$208 k. The scope of work was also changed to use technology for remote meetings; changes in timeline; use of civil engineer consultant on an as-needed basis rather than as a regularly scheduled expense. Requesting the Board to a) authorize sending a contract to Lakota, as it has already been reviewed by PD atty; b) approve initial expenditure of \$129,000.
Questions: Is staff comfortable with doing some meetings remotely? Yes, all public & Board meetings will be face-to-face. Comm. Spaeth commented that the negotiators were able to identify cost savings without major impact on the scope of work. The motion was approved 6-0 with Commissioner Morisette-Moll recusing herself as noted at the last meeting.

b. New Business:

- * 1) Courts Plus Fitness Equipment Purchase
Motion to award contract to Life Fitness of Rosemont, IL discussed. Presentation by Brian McDermott, Dir. of Enterprise Services on the need for the equipment, plans for its use going forward, and the process of determining costs. Approved unanimously.
- * 2) Second Quarter Financial Report
This discussion was postponed from the last meeting due to time. Presentation by Christi Jacobson, Finance Dir:
Revenue is higher: 4% from services and 6% from Sugar Creek. Expenses were similar to prior years.
Director Rogers explained these findings in terms of prior experience, for example pool pass fees were increased by 50% so revenues increased accordingly. It didn't impact pool usage markedly. Commissioner Spaeth commented that they would not want to go into this in detail right now, but would like to keep up with the data on a real-time basis. The new software will allow this.

Commissioners Ubriaco and Kies commented on how punch cards allowed more residents to use the facilities starting in mid-summer. Expenses discussion revolved around personnel expenditures; capital expenditures and projections for upcoming costs.

10. COMMISSIONER INFORMATION ITEMS

a. Announcements

Commissioner Kies: The Chicago Trib carried a great article about all-access playgrounds; second commented on how moving the EPD tribute to the 9/11 first-responders; tennis courts have new lights that are really nice. There are no monarch butterflies in Great Western prairie, but there are hundreds in the zinnia patch at Wilder Mansion garden.

Comm. Graf: Prairie cleanup tomorrow morning and Saturday so please turn out. New Prairie Path signs are going up soon.

- * b. Future Agenda - will include discussion of a new indoor facility, the Senior Center, Wagner Center expansion, smoke-free environment in all PD facilities.

11. STAFF ANNOUNCEMENTS

Girls night out at Wilder Mansion is on Wednesday; on 9/22 there will be a speaker on healthcare at Courts Plus and already 58 people are signed up; the Fall programs are in full swing, and in another week or so PD will have solid numbers of participants; IT working on IP cameras for Wagner CC; Classic Cinemas will begin to air a 30-second ad for Courts Plus. The first public meeting to solicit ideas for Plunkett playground will take place at the Abbey.

Director Rogers mentioned an upcoming Policy Committee meeting to deal with a few things. The State of Illinois promises to send \$200,000 of the \$400,000 grant for the Butterfield Park project very soon.

12. CLOSED SESSION: convened 7:44

13. ACTION ITEMS - discussed in closed session

- a. Real Estate - Action (if any) on approval of a resolution authorizing the purchase or lease of real property for the use of the District as discussed in Closed Session

14. ADJOURNMENT of open meeting at 7:43 pm.

Meeting-related documents and audio can be accessed at:

<http://epd.org/park-board/board-meetings/board-meeting-august-22-2016>