

Dist. 205 Board of Education
Jan. 28, 2014
7:40 pm – 9:30 pm

All Board members present
Public: 3 Staff: 8 Press: 0
Observer: J. Dorner

The Board was in closed session from 6:00 p.m. for employment of employee, negotiations, and approval of closed session minutes of 12/17/13 and 1/14/14.

President Collins called the meeting to order and led the recitation of the pledge of allegiance.

Public Comment: None

Superintendent's Communications:

A. School and District Improvement Plans: All schools have written their school improvement plans. Most have the District initiative to have students on track to meet college and career readiness.

B. Staffing and Enrollment: The previously discussed staffing recommendations (1/14/14 school board meeting) were based on:

- Class size targets of:
 - 25 for grades K-2
 - 27 for grades 3-5
 - 30 for middle school
 - current staffing ratio of 30:1 for 6.5 periods per student.

These are targets and not hard caps. The Board reviewed these numbers again and were in consensus that the administration should continue with the process of hiring.

C. PMA Five Year Projections: Updates were made to the projections that were supplied to the Board at the Nov. 26th meeting by excluding the self-insurance fund, adding the proposed staffing additions and reducing the TIF surplus estimates. These projections maintain the same class size targets and programs provided in the budget.

Using these assumptions, the 2014 budget is a -\$390,500, for 2015 -\$435,000, for 2016 -\$396,000, for 2017 -\$1.0 million, and for 2018 a -\$1.5 million. The Board was cautioned to look at the next two years, specifically. The longer-term out-years are too far away to seriously consider. These numbers would reduce the fund balance % of expenditures, but all final fund balance percentages are within the Board policy.

D. Emergency Days: With the use of another 2 days for extremely cold weather, the official end of school will now be June 4th. The calendar that was filed with the Regional Office of Education, has the last official day for D205 as June 5th. If more than one more emergency day is used, the District could apply for (and would probably be granted) an "act of God" day to the ROE Superintendent. These days would not have to be made up.

Approval of Board Meeting Minutes: The Board approved the minutes of the Dec. 17, 2013, Jan. 14, 2014 (amended) and Jan. 15, 2014 meetings.

Board Committee Reports:

A. Mrs. Stuefen reported on the **Board Improvement Committee**. The committee discussed the agenda for the Board mid-year review meeting scheduled for 1/15/14. The final agenda topics included:

- Create a short, unifying phrase that summarizes the current mission and vision.
- Aggregate feedback from Harris Poll, survey focus group, brown bag sessions.
- Follow up from community presentation and action plan.
- New Board retreat format discussion.

This committee will work with Melea Smith on further community presentations to ensure a clear message with each meeting and topic.

B. Mrs. Ebner reported on the **Curriculum and Instruction** Committee meeting. She noted that Dr. Charles Johns, Assistant Superintendent of Curriculum and Instruction, presented a rubric to prioritize curriculum and instruction projects that are not part of maintenance curriculum costs. The Board weighted each standard as follows:

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| • Strategic plan alignment 15 | • Regulatory compliance 5 |
| • Student achievement 30 | • Dept. resources and operat. efficiencies 5 |
| • Stakeholder satisfaction 5 | • Project management 5 |
| • Cost 15 | • Professional development 5 |
| • Employee satisfaction and retention 5 | • Personal growth and development of students 10 |
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This committee will forward these projections to the finance and operation and performance management committees for their input.

C. Mr. Blum reviewed the **Finance and Operations** committee meeting.

- Monthly financial reports show the District to be in line with the budget through December.
- A cost accounting report of position control was shared.
- Assistant Superintendent for Finance and operations, Chris Whelton, explained that in FY 2012 and 2013, due to an error, lacrosse expenditures for transportation were paid for out of the York athletic budget rather than out of fees paid by parents per the 2010 agreement. The costs of transportation will revert to the parents.
- PMA projections were discussed (see above).
- Corporate Benefits Consultants provided a preliminary review of plans based on 11 months of claims experience. CBC is projecting a 7 -14% increase in the PPO, a 7 – 10% increase in the HMO and a 1 – 5% increase in dental. Renewal information will be available in the spring.
- Six demographic proposals were received. Mr. Whelton will evaluate and bring a recommendation to the 2/11/14 Board meeting.

D. Mr. McDonough explained what the **Policy** Committee had worked on. The committee recommended the following revised policies come before the Board for a first reading. These revisions are based on the PRESS (Policy Reference Education Subscription Service) recommendations and the committee's review.

- Policy #3:60 – Administrative Responsibility of the Building Principal
- Policy #4:100 – Insurance
- Policy #5:50 – Drug and Alcohol Free Workplace
- Policy #5:90 – Abused and Neglected Child Reporting
- Policy #5:120 – Ethics and Conduct.
- Policy #6:250 – Community Resource Persons and Volunteers
- Policy #6:310 – Credit for Alternative Courses and Programs and Course Substitutions

- Policy #6:60 – Curriculum Content
- Policy #8:30 – Visitors to and Conduct on School Property
- NEW Policy #7:185 – Teen Dating Violence Prohibited
Policy #2:120 – Board Member Development
- Further discussion of advertising within the District will be held at their next meeting.

Superintendent’s Agenda: The Board approved:

The Consent Agenda:

- Personnel Report
- Financial Reports
- School and District Improvement Plans
- 2014-2015 School Calendar - A calendar committee made up of representatives from District 205 employee groups, along with a PTA representative, met in a series of meetings to discuss and make a recommendation concerning the 2014-2015 school calendar. The recommendation includes one start and end date for the high school and a different start and end date for the middle and elementary schools. This recommendation is in response to concerns that have been voiced by a variety of stakeholders. The District will incur additional busing cost of \$15,000 to \$25,000. High School attendance 8/15/14 – 5/22/15; K to 8th grade attendance 8/20/14 to 5/29/14 (end date does not include possible emergency days).
- York Student Enrichment Team (YSET) Grants – YSET granted \$11,554.86 to assist York's financially challenged families with course fees, book fees, and extracurricular fees.
- Donation (Conrad Fischer) – used furniture from College of DuPage: 11 whiteboard, 12 six foot wooden book shelves, 12 computer tables, 20 desk chairs, 20 upholstered chairs for computer tables. The donation exceeds \$500.

Upcoming Meetings: The next regularly scheduled meetings are Feb. 11th and Feb. 25th at 7:30 pm, as well as committee meetings are held at the D205 Center.

- Wednesday, 2/5/14 Curriculum and Instruction Committee meeting, 7:00 pm
- Thursday, 2/6/14 Performance Management Committee meeting, 7:00 pm
- Tuesday, 2/18/14 Finance and Operations Committee meeting, 6:30 pm

Board Communications: There was a short discussion about the ACT writing portion of that test being put on the PSAE.