

**Dist. 205 Board of Education**  
**Feb. 28, 2017**  
**7:35 – 9:05 pm**

**No Collins**  
**Public: 20 Staff: 9 Press: 2**  
**LWV Observer: J. Dorner**

The Board was in closed session from 6:00 p.m. for employment of employee and approval of closed session minutes of 12/13/16, 1/10/17, 1/24/17 and 2/14/17.

President Ebner called the meeting to order and led the recitation of the pledge of allegiance.

**Public Comment:** Three parents spoke about the lack of parent/teacher conferences at Sandburg. All suggested that the student led presentation could continue even if teacher conferences were re-instituted. Katy Padberg, Elmhurst Teacher’s Union President spoke about Instructional rounds. She stated that she and many teachers found them disruptive to classes. She asked, “What is the purpose?”

**Approval of Board Meeting Minutes:** Minutes from 1/24/17 and 02/14/17 were approved.

**Superintendent’s Consent Agenda** The Board approved:

- Personnel Report
- Financial Report
- Foreign Exchange Student “A” – A student from Muenster, Germany from the Youth for Understand USA Program.
- Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 2: Board of Education (Second Reading & Adoption)
  - 2:70 – Vacancies on the School Board – minor change to address requirements.
  - 2:120 - Board Member Development – changes detail specific topics.
  - 2:125 – Board Member Expenses – prohibits reimbursements for entertainment expenses, requires a resolution regulating Board travel, meal & lodging expenses.
  - 2:200 – Types of School Board Meetings – removes disclosable payment to the IL Municipal Retirement Fund (IMRF).
  - 2:220 – School Board Meeting Procedure – clarifies Board access to minutes and verbatim recordings of meetings.
- Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 4: Operational Services (Second Reading & Adoption)
  - 4:60 - Purchase and Contracts – Incorporates regulations about contracting with food vendors that limit donations to food banks; limits contractor’s employees contact with students.
  - 4:110 – Transportation – includes foster care students regulations.
  - 4:175 – Convicted Child Sex Offender; Screening; Notifications – requires fingerprinting and screenings of employees.
- Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 5: Personnel (Second Reading & Adoption)
  - 5:60 – Expenses – prohibits reimbursements for entertainment expenses, requires a Board resolution regulating travel, meal & lodging expenses.
  - 5:100 – Staff Development Program – added a cross-reference.
  - 5:190 – Teacher Qualifications – updates current teacher qualifications.
  - 5:250 – Leaves of Absences – adds child bereavement for unpaid leave.
  - 5:260 – Student Teachers – updates to align with 4:175, Convicted Child Sex

Offender; Screening; Notification.

- 5:330 – Sick Days, Vacation, Holidays, Leaves - adds child bereavement for unpaid leave.
- Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 6: Instruction (Second Reading & Adoption)
  - 6:15 – School Accountability – deleted No Child Left Behind (NCLB) requirements.
  - 6:50 School Wellness – updated to Smart Snacks rules and ISBE (IL State Board of Education) goals.
  - 6:60 – Curriculum Content – Includes students entering 9<sup>th</sup> grade take one semester of civics, and starting 2017-18 drivers ed instruction include law enforcement procedures for traffic stops.
  - 6:100 Using Animals in the Educational Program – added two subheadings.
  - 6:140 – Education of Homeless Children – updated to align with federal law.
  - 6:145 – Migrant Students – updated to align with federal law.
  - 6:160 English Learners – updated to align with federal law.
  - 6:170 – Title 1 Programs – updated to align with federal law.
  - 6:340 – Student Testing and Assessment Programs – all reliable assessments scored by entities outside D205 must be reported to ISBE.
- Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 7: Students (Second Reading & Adoption)
  - 7:15 – Student and Family Privacy Rights – added drug & alcohol testing administration.
  - 7:30 – Student Assignment and Intra-District Transfer – removed Title 1 transfers.
  - 7:50 – School Admissions and Student Transfers to and from Non-District Schools – added a subheading concerning foster care students.
  - 7:60 – Residence – updated residency challenge procedures.
  - 7:70 – Attendance and Truancy – clarified compulsory school attendance.
  - 7:190 – Student Behavior – nonsubstantive changes.
  - 7:250 – Student Support Services – added foster student updates.
  - 7:270 – Administering Medicines to Students – updated per state law.
  - 7:305 – Student Athlete Concussions and Head Injuries – updated per state law.
  - 7:310 – restrictions on Publications: Elementary Schools – renamed for elementary schools only.
- Policy Reference Education Subscription Service (PRESS) Policy Manual Updates - Section 8: School-Community Relations (Second Reading & Adoption)
  - 8:70 – Accommodating Individuals with Disabilities – updated Title II Coordinator responsibility.
  - 8:90 – Parent Organizations and Booster Club – revised recognitions of parent organizations from “are” to “may be.”
- New Policy #7:315- Restrictions on Publications: High School (First Reading) – new policy since the old one was made appropriate just for elementary schools.

Dr. Harrell removed:

- Bid #17-04 – Roofing at York High School – For Academic Building, Crowther Roofing and Sheet Metal, Inc., \$1,184,500.

Frank Schuh, Director of Building and Grounds, gave a presentation that stated that there were several smaller roofs, which would also need replacement at the same time and showed a

schematic drawing of these roofs. Based on the low quote received from Crowther Roofing and Sheet Metal, it is appropriate to do all these roofs at the same time. Motion carried 6 yes, 0 no, 1 absent.

Mr. McDonough pulled the following from the consent agenda:

- Donation – York High School – A York Parent paid \$850 to pay for the difference between a school bus and a coach bus to transport the York Competitive Dance Team to state competition. A cheer parent paid \$1,800 to pay for the difference between a school bus and a coach bus to transport the York Competitive Cheer Team to state competition
- Donation – York High School – The “Friends of York HS Baseball” donated \$22,000 to pay for stadium seating (144 total seats), the painting of the roof of the baseball field dugout and the installation of a vinyl “York Dukes” logo on the dugout.
- Donation – Field – PTA donated \$4,100 for a sign outside of Field School, “Home of the Field Falcons.”
- Donation – Madison – PTA donated \$4,259 for 8 industrial ceiling fans for the gym, 2 bottle filler filtered drinking fountains and a 27 inch stackable washer and dryer.
- Donation – Jefferson – PTA donated \$1800 for die-cut letters to support classroom teachers and one classroom rug and 2 lighted tracing boxes for the art classroom.
- Donation – Jackson – PTA donated \$6,944 for 7 mobile flip and nest tables, eight ottomans and one Q-ball microphone for the library media center.
- Donation – Jackson – Aidan Shea Foundation donated \$10,000 for an octagonal book display island and new non-fiction texts to have a large educational impact to the library collection.
- Donation – Emerson – PTA donated \$5,000 to purchase books to enhance classroom libraries in support of the ELA curriculum.
- Donation – Hawthorne – PTA donated \$14,000 to purchase classroom library books
- Donation – Edison – PTA donated \$10,000 to purchase guided reading leveled readers in K-5<sup>th</sup> grade.

A motion was made for all these donations at one time and Mrs. Stuefen read what the donations were intended and who had given it/them. Motion carried. 6 yes, 0 no, 1 absent.

**Superintendent’s Action Item Agenda:** The Board approved:

- Resolution regarding Public Act 099-0604 (Local Government Travel Expense Control Act) – School boards will regulate expenses for travel, meal and lodging expenses for their officers and employees.
- 2017-18 School Calendar – Teachers, parents/PTA, support staff were all involved. 1500 response survey was considered. This calendar eliminates the split calendar (survey showed ambivalence to this). Because the state will only accept one calendar, the grade school calendar (which impacts the most students) was submitted last year. The state was not going to pay for the special ed students at York that started earlier than the grade school.
- YSET (York Student Enrichment Team) Funding for York High School – \$20,100 donated to students through an application and blind selection process for extracurricular activities and academic enrichment.
- Study Skills Instructional Program Stipends funded by D205 Foundation - \$16,000 for certified staff stipends.

**Superintendent’s Communication:**

A. Freedom of Information Act Requests – seven requests were approved regarding the following.

- Purchasing records
- Board meeting minutes, specific correspondence and school improvement plans
- Specific course information
- Specific policies and positions
- District boundaries
- Transportation contracts
- District's calendar.

B. IASA Alliance Leadership Summit Report – This summit was held in Springfield and was a joint conference of the IL Association of School Administrators, the IL association of School Boards, the IL Association of School Business Officials and the IL Principals Association. The primary focus of the meeting was the “Grand Bargain,” 13 Senate bills that will form the state budget. It appears that any budget deal will include a property tax freeze. (The Governor has stated that he will veto anything that does not include a property tax freeze.) If the property tax freeze takes effect, it would save the owner of a \$300,000 home about \$95 and cost D205 \$2.1 million. The Alliance is lobbying for any property tax freeze bill to allow Districts to capture new growth and money that would become available when TIF Districts expire.

C. Principal Professional Development Update: Principals worked on analyzing its PLC (professional learning communities) practices for areas of strength and areas of growth. The primary focus at the elementary level was the study of the data from instructional rounds, which focused on rigor.

D. PMA Projections: Assistant Superintendent for Finance and Operations, Chris Whelton, explained the PMA (financial) projections. PMA is now known as Forecast 5 and their new software is called 5 Cast. Mr. Whelton is currently being trained on it.

Assumptions:

- CPI (Consumer Price Index) 2.1% for next year
- New growth in EAV (Equalized Assessed Valuation) estimated at \$40 million for next year
- Existing EAV is expected to increase by 8% for next year
- General State Aid is expected to be \$3.4 million for next year
- Enrollment is expected to go up next school year by about 100 students
- Certified staff is expected to increase by about 8 positions next year
- Salary and benefits is assumed to be 79% of the expenditures
- Health insurance is expected to increase by 7% per year
- Most expenditures are expected to increase by about 2%

Projected year end fund balances as number of months of expenditures will start at 5.6 (for this year's budget) and decrease to 5.2 months by FY 2022 for all funds.

Scenarios with several different possibilities were run.

- TRS Pension cost shift to local districts – decreases to 4.1 months of expenditures by 2022.
- Reduce state categorical funding by 25% - decreases to 3.9 months of expenditures by 2022.
- 2-year property tax freeze - decreases to 3.0 months of expenditures by 2022. (This scenario had the fund balances in 2022 dropping to a negative \$1.2 million in April/May before June tax collection.)
- Permanent property tax freeze - decreases to 2.1 months of expenditures by 2022. (This scenario also had fund balances going negative by over \$8 million during the 2022 school year.)
- All these scenarios together - decreases to 1 month of expenditures by 2022. This scenario

had fund balances negative in the 2021 school year.)

**Board Communications:** Dr. Harrell thanked Bryan Middle School for welcoming her. She spent about 3 hours visiting at least 15 classrooms recently.

**Action on Closed Session Item:** The Board approved the extension of Superintendent Moyer's contract from July 1 2017 – June 30, 2020. The salary and benefits provided in his current contract are continued to the new contract. His current base salary of \$225,951.00 and benefits will be reviewed by the Board at the end of the school year and may increase by a modest amount.

**Upcoming Meetings:** The next regularly scheduled meetings are Tuesday, Mar. 21st and Apr. 11th at 7:30 pm. All committee meetings as well as the regularly scheduled Board meetings are held at the D205 Center:

- Monday, Mar. 6, 2017, 7:00 pm – Finance and Operations Committee Meeting
- Thursday, Mar. 9, 2017, 6:15 pm – Learning and Teaching Committee Meeting
- Thursday, Mar. 9, 2017, 7:30 pm – Special Board of Education Meeting